

Description of the Civil Registration system in the Vital Statistics report

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CRVS Subprocesses

Notification of vital event (VE)



Validation of VE



Registration of VE



Certification of VE



Storage and archiving of VE



Compilation of VS



Quality control of VS



Generation of VS



Dissemination of VS

Vital statistics (VS)

History of CR in a country

- When was CR introduced and by whom?
- What were the reasons for introducing CR?
- Was CR initially including everybody or did it only include some regions or population groups?
- Have there been important changes in CR over time on issues such as legislation, organization and completeness?
- Does the country produce VS reports? How frequently are they published and what is the period covered by each report?

Legal and administrative issues

- Are there special laws or acts for registration of vital events?
- Does the legislation specify which vital events should be registered?
- What are the time lines for vital event registration?
- What is considered “late” registration in the law?
- Does the legislation specify how the registration should be done?
- Does the legislation specify which information should be included when registering?
- Does the legislation specify who can register?
- Can vital events of non-citizens be registered? What about refugees and stateless persons?
- Is it specified in the legislation the administrative unit that should register vital events, i.e. name of the institution, geographic level, etc.?
- Are there any fees for registering?
- Is there a penalty for late registration?
- What do the relevant laws say about sharing data and confidentiality of data?
- Are there exceptions for using CR data for producing statistics?
- How are the registration laws implemented?
- Is there a system for issuing and administering ID cards?
- Is this integrated into the CR system or is there a separate system for ID management?
- Are personal identification numbers used in the CR system and/or elsewhere systems?

Organizational structure, registration process and information flows

- Organization of the CRVS system between agencies at the central level
 - Who has which responsibilities?
 - What are the data flows between different agencies?
- How are the different agencies organized internally?
 - What are the data flows between different units and administrative levels?
 - What are their responsibilities?

Possible role of health facilities

