The Regional Support Office (RSO) of The Bali Process on People Smuggling, Trafficking in Persons and Related Transnational Crime

Civil Registration and Vital Statistics Toolkit
Bali Process

- Voluntary and non-binding forum
- Established through Regional Ministerial Conference in February of 2002 in Bali, Indonesia
- Co-chaired by Australia and Indonesia
- 45 countries including 3 IGOs
ASIA
1. Afghanistan
2. Bangladesh
3. Bhutan
4. China
5. DPR Korea
6. Hong Kong
7. India
8. Iran
9. Iraq
10. Japan
11. Jordan
12. Macau SAR
13. Maldives
14. Mongolia
15. Nepal
16. Pakistan
17. ROK
18. Sri Lanka
19. Syria
20. Timor Leste
21. Turkey
22. UAE

IGOs
1. IOM
2. UNHCR
3. UNODC

ASEAN
1. Brunei
2. Cambodia
3. Indonesia
4. Lao PDR
5. Malaysia
6. Myanmar
7. Philippines
8. Singapore
9. Thailand
10. Vietnam
11. Malaysia
12. Singapore
13. Thailand
14. Vietnam

OCEANIA
1. Australia
2. New Zealand
3. Fiji
4. Kiribati
5. Nauru
6. Palau
7. PNG
8. Samoa
9. Solomon Island
10. Tonga
11. Vanuatu
12. New Caledonia

NORTH AMERICA
1. USA

REGIONAL SUPPORT OFFICE
THE BALI PROCESS
CRVS Challenges for States

- Lack of community understanding and awareness
- Limited capacity of registrars at the local levels
- Inconsistently applied laws and procedures
- Inadequate legal frameworks
- Onerous costs and procedures to access registration
What is the CRVS Toolkit?

- Methodology for States to analyze current institutions, procedures and rates of coverage of civil registration and documentation among key populations – to identify strengths, weaknesses and gaps.

- Compilation of relevant international recommendations, standards and good practices, including on setting targets to address gaps in coverage – to provide technical and policy guidance for improvement.

- Explain the benefits to States of recording vital events among key populations, including clarifying the difference between birth registration and conferring nationality.

- Builds on and complements broader civil registration / CRVS assessments.
<table>
<thead>
<tr>
<th>Phases</th>
<th>Steps</th>
<th>Tools</th>
<th>Outputs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase I: Planning and preparation</td>
<td>Step 1: Decide to undertake an assessment</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Step 2: Conduct initial desk review and compile relevant materials and data</td>
<td>Tool A: Guidance for the initial desk review</td>
<td>Report of the initial desk review</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tool B: Example terms of reference for the assessment</td>
<td>Terms of reference for the assessment</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tool C: Example Gantt chart for the assessment</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tool D: Example budget for the assessment</td>
<td>Work plan for the assessment</td>
</tr>
<tr>
<td></td>
<td>Step 3: Identify or form the body that will lead the assessment</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Step 4: Develop and adopt terms of reference and work plan for the assessment</td>
<td>Tool E: Example programme for the sensitization meeting</td>
<td>Sensitization meeting report</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tool F: Example outline for the sensitization meeting</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Step 5: Organize sensitization meeting</td>
<td>Tool G: Guidance for producing coverage statistics on the populations of interest</td>
<td>Report about coverage statistics on the populations of interest</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tool H: Questionnaire</td>
<td>Response to the questionnaire</td>
</tr>
<tr>
<td></td>
<td>Step 6: Produce and analyse coverage statistics on the populations of interest</td>
<td>Tool I: Guidance for conducting field visits and focus groups</td>
<td>Report of field visits and focus groups</td>
</tr>
<tr>
<td></td>
<td>Step 7: Complete questionnaire</td>
<td>Tool J: Example agenda for the results workshop</td>
<td>Results workshop report</td>
</tr>
<tr>
<td></td>
<td>Step 8: Conduct field visits and focus groups</td>
<td>Tool K: Example outline for the results workshop report</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Step 9: Organize results workshop to review and consolidate findings and develop recommendations</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Step 10: Develop assessment report with a proposal of targets for progress</td>
<td>Tool L: Example annotated outline of an assessment report</td>
<td>Assessment report</td>
</tr>
<tr>
<td></td>
<td>Step 11: Present assessment report for consideration by decision-maker(s)</td>
<td>Tool M: Guidance for setting targets related to the civil registration of the populations of interest</td>
<td>Proposal for targets</td>
</tr>
<tr>
<td></td>
<td>Step 12: Formulate action plan with targets</td>
<td>Tool N: Example annotated outline of an action plan</td>
<td>Action plan with targets</td>
</tr>
</tbody>
</table>
Upcoming Activities

• The RSO will conduct a round of consultations with the Technical Expert Group (TEG) to review the draft CRVS Toolkit in early 2018;
• A Pilot will be launched, in collaboration with the Bali Process member states, to test the viability and relevance of the methodology and tools in the toolkit;
• The RSO will review and finalize the draft Toolkit to be presented to the Bali Process for Endorsement;
• The RSO will continue to engage with the larger CRVS Partnership and Community.
Thank you!

Regional Support Office
The Bali Process on People Smuggling, Trafficking in Persons and Related Transnational Crime

27th Floor, Rajanakarn Building
3 South Sathorn Road, Sathorn
Bangkok 10120 Thailand
Tel +66.2.343.9482 | Fax +66.2.676.7337