

# **The Regional Support Office (RSO) of The Bali Process**

on People Smuggling, Trafficking in Persons and Related  
Transnational Crime

**Civil Registration and Vital Statistics Toolkit**



**REGIONAL SUPPORT OFFICE**

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THE BALI PROCESS

## Bali Process

- Voluntary and non-binding forum
- Established through Regional Ministerial Conference in February of 2002 in Bali, Indonesia
- Co-chaired by Australia and Indonesia
- 45 countries including 3 IGOs



## ASIA

- |                |              |               |                 |            |
|----------------|--------------|---------------|-----------------|------------|
| 1. Afghanistan | 6. Hong Kong | 11. Jordan    | 16. Pakistan    | 21. Turkey |
| 2. Bangladesh  | 7. India     | 12. Macau SAR | 17. ROK         | 22. UAE    |
| 3. Bhutan      | 8. Iran      | 13. Maldives  | 18. Sri Lanka   |            |
| 4. China       | 9. Iraq      | 14. Mongolia  | 19. Syria       |            |
| 5. DPR Korea   | 10. Japan    | 15. Nepal     | 20. Timor Leste |            |

## IGOs

1. IOM
2. UNHCR
3. UNODC

## ASEAN

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|--------------|----------------|
| 1. Brunei    | 6. Myanmar     |
| 2. Cambodia  | 7. Philippines |
| 3. Indonesia | 8. Singapore   |
| 4. Lao PDR   | 9. Thailand    |
| 5. Malaysia  | 10. Vietnam    |

## OCEANIA

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|----------------|----------|-------------------|
| 1. Australia   | 5. Nauru | 9. Solomon Island |
| 2. New Zealand | 6. Palau | 10. Tonga         |
| 3. Fiji        | 7. PNG   | 11. Vanuatu       |
| 4. Kiribati    | 8. Samoa | 12. New Caledonia |

## NORTH AMERICA

1. USA



# CRVS Challenges for States

- Lack of community understanding and awareness
- Limited capacity of registrars at the local levels
- Inconsistently applied laws and procedures
- Inadequate legal frameworks
- Onerous costs and procedures to access registration

# What is the CRVS Toolkit?

- Methodology for States to analyze current institutions, procedures and rates of coverage of civil registration and documentation among key populations – **to identify strengths, weaknesses and gaps**
- Compilation of relevant international recommendations, standards and good practices, including on setting targets to address gaps in coverage – **to provide technical and policy guidance for improvement**
- Explain the benefits to States of recording vital events among key populations, including clarifying the difference between birth registration and conferring nationality
- Builds on and complements broader civil registration / CRVS assessments



Phases	Steps	Tools	Outputs
Phase I: Planning and preparation	<b>Step 1:</b> Decide to undertake an assessment		- Formal decision
	<b>Step 2:</b> Conduct initial desk review and compile relevant materials and data	<b>Tool A:</b> Guidance for the initial desk review	- Report of the initial desk review - Collection of relevant materials and data
	<b>Step 3:</b> Identify or form the body that will lead the assessment		- List of stakeholders that will be invited to be members of the body
	<b>Step 4:</b> Develop and adopt terms of reference and work plan for the assessment	<b>Tool B:</b> Example terms of reference for the assessment <b>Tool C:</b> Example Gantt chart for the assessment <b>Tool D:</b> Example budget for the assessment	- Terms of reference for the assessment - Work plan for the assessment
Phase II: Collecting, analysing and validating information	<b>Step 5:</b> Organize sensitization meeting	<b>Tool E:</b> Example programme for the sensitization meeting <b>Tool F:</b> Example outline for the sensitization meeting report	- Sensitization meeting report
	<b>Step 6:</b> Produce and analyse coverage statistics on the populations of interest	<b>Tool G:</b> Guidance for producing coverage statistics on the populations of interest	- Report about coverage statistics on the populations of interest
	<b>Step 7:</b> Complete questionnaire	<b>Tool H:</b> Questionnaire	- Response to the questionnaire
	<b>Step 8:</b> Conduct field visits and focus groups	<b>Tool I:</b> Guidance for conducting field visits and focus groups	- Report of field visits and focus groups
	<b>Step 9:</b> Organize results workshop to review and consolidate findings and develop recommendations	<b>Tool J:</b> Example agenda for the results workshop <b>Tool K:</b> Example outline for the results workshop report	- Results workshop report
Phase III: Producing the main outputs	<b>Step 10:</b> Develop assessment report with a proposal of targets for progress	<b>Tool L:</b> Example annotated outline of an assessment report <b>Tool M:</b> Guidance for setting targets related to the civil registration of the populations of interest	- <b>Assessment report</b> - <b>Proposal for targets</b>
	<b>Step 11:</b> Present assessment report for consideration by decision-maker(s)		- Formal or informal decision
	<b>Step 12:</b> Formulate action plan with targets	<b>Tool N:</b> Example annotated outline of an action plan	- <b>Action plan with targets</b>

# Upcoming Activities

- The RSO will conduct a round of consultations with the Technical Expert Group (TEG) to review the draft CRVS Toolkit in early 2018;
- A Pilot will be launched, in collaboration with the Bali Process member states, to test the viability and relevance of the methodology and tools in the toolkit;
- The RSO will review and finalize the draft Toolkit to be presented to the Bali Process for Endorsement;
- The RSO will continue to engage with the larger CRVS Partnership and Community.



# Thank you!

## Regional Support Office

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